



## DASMARIÑAS WATER DISTRICT

Camerino Avenue, Dasmariñas, Cavite

Tel. Nos. (046) 416-1236 to 37

• (046) 416-0509 • (046) 416-3147

Telefax (046) 416-1238

December 1, 2017

**TO : ALL EMPLOYEES**  
**RE : PUBLICATION OF VACANT POSITION (RA 7041)**

The Human Resource Division is hereby posting vacant positions as mandated in RA 7041 and its implementing guidelines. However, we shall also apply the Civil Service Rule on Promotion regarding the three (3) salary grade limit.

Interested and qualified applicants should signify interest in filling up PSB Application Letter from the HRD Office and OIC's of respective branches. Please attach the following documents to the application letter not later than December 7, 2017. The assessment process will start on December 8, 2017.

**Documents:**

1. Fully accomplished Personal Data Sheet (CSC Form 212 revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
2. Certified/Authenticated Copy of Eligibility or License, if applicable.
3. Recent copy of Certificate of Trainings and Seminar attended.

For more information regarding the vacant position and submission of the Application Letter please look for Mr. Romeo S. Manalaysay and Mr. Christian I. Timbang.

ROMEO S. MANALAYSAY  
Division Manager A  
Admin/Human Resource Division

Noted by:

ENGR. ALFREDO S. SILVA  
General Manager